



## State of Washington

### PUBLIC DISCLOSURE COMMISSION

711 Capitol Way, Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908

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### **Public Disclosure Commission Statement of Understanding Friends of KVH PDC Case 176151**

I, Jennifer Reed, Treasurer and representative of Friends of KVH (the Committee), hereby acknowledge that during election year 2025, the Committee violated RCW 42.17A.235 and .240 by failing to timely disclose contributions and expenditures on Cash Receipts, Monetary Contributions (C-3) and Summary Expenditure (C-4) Reports.

The facts are as follows:

- The Committee is a Continuing Committee, registered with the PDC under the Full Reporting option. In 2025, the Committee listed on its registration “Supporting – Kittitas Hospital Dist 1, Levy, Bond or Advisory Vote” during the 2025 primary election.
- C-4 reports are due monthly from the beginning of a campaign through May of the election year. If a campaign has more than \$750 in contributions or expenditures during a month, the C-4 is due to be filed by the 10th of the following month. Committees fill out a report for each bank deposit and file Contribution (C-3) Reports in combination with the C-4.
- Starting in June of the election year and continuing through the primary, C-4 reports are due 21 and 7 days before each election, and on the 10th of the month after the election in which any committee is participating. Also starting in June, each deposit must be reported on a C-3 report no later than the following Monday.
- The Committee listed monetary contributions being received beginning June 30, 2025.
- As a committee participating in the 2025 Primary Election, the Committee was required to file a 21-day pre-primary C-4 on July 15, 2025 listing expenditures and contributions covering July 1–14, 2025. Additionally, the Committee was required to file a 7-day pre-primary C-4 on July 29, 2025 listing expenditures and contributions covering July 15–28, 2025.
- The Committee filed three C-4s on November 24, 2025. These reports were between 118 and 132 days late.
- The Committee filed three C-3s on November 24, 2025. These reports were between 134 and 141 days late.

- The Committee raised \$10,501.
- The Committee spent \$8,464.19.
- The Levy Lid Lift passed in the August 2025 Primary.

The Committee would like to avoid the time and expense of a Brief Adjudicative Proceeding (Brief Enforcement Hearing). Therefore, in lieu of a hearing, the Committee acknowledges that it violated Washington state law as described above and agrees to enter into this *Statement of Understanding* (SOU) to resolve the above matter with the Public Disclosure Commission (PDC).

In accordance with the Penalty Schedule adopted by the Commission for Brief Enforcement Hearings set forth in WAC 390-37-143, the Committee agrees to pay a \$300 penalty for acknowledged violations of 42.17A.235 and .240 for failure to timely disclose contributions and expenditures on C-3 and C-4 reports during election year 2025.

The Committee understands that, by signing this SOU, it acknowledges the violations of Chapter 42.17A RCW set forth above and waives its right to a hearing in this matter. The Committee further understands that signing this SOU and returning it to the PDC with a payment for the \$300 civil penalty will resolve the issue of violations of RCW 42.17A.235 and .240 for failure to timely disclose contributions and expenditures on C-3 and C-4 reports for election year 2025 indicated above and as described in PDC Case 176151.



Friends of KVH,  
Jennifer Reed,  
Representative for the Committee

12/1/2025

Date Signed

The signed Statement of Understanding (SOU) and \$300 penalty payment is due by **December 3, 2025**. See the options below for how to continue with either online, by mail, or in-person processing.

### **Electronic Payment Option**

Please be aware, processing fees may apply. To start the process for making an online payment, do the following:

Email an electronic copy of the signed SOU to the Compliance Officer assigned to your case.

- A photo or scan of the signed SOU is acceptable. Do make sure that all parts of the SOU are within focus and readable.
- To email the signed SOU to your Compliance Officer, reply directly to the last email you had with the Compliance Officer and attach the document.
- The Compliance Officer must receive the signed SOU no later than **December 3, 2025**.
  - o A signed SOU is required for the terms of the agreement to be fulfilled.
  - o If we do not receive the SOU, your case will be scheduled for the next available Brief Adjudicative Proceeding (BAP). If this occurs, the Commission's Presiding Officer will hear the case.
  - o If you send the SOU and payment electronically, you DO NOT need to mail a hard copy of the SOU to your Compliance Officer

Once the SOU is received, PDC staff will email a payment link and further instructions about how to make a payment.

- You must send the payment, via the link, no later than **December 3, 2025**.

### **Mail or In-Person Payment Option**

To pay by check or money order, make the payment payable to "Washington State Treasurer," write your PDC Case Number in the Memo field, and mail or deliver the payment **and your signed SOU** to one of the addresses listed below, no later than **December 3, 2025**.

Regular mail:

Public Disclosure Commission  
PO Box 40908  
Olympia, WA 98504-0908

Overnight mail or in-person delivery:

Public Disclosure Commission  
711 Capitol Way S, STE 206  
Olympia, WA 98501-1267