



State of Washington
PUBLIC DISCLOSURE COMMISSION

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Memorandum

To: Public Disclosure Commission

From: Jordan Campbell, Compliance Coordinator

Date: October 16, 2024

Subject: Sandi Lytle; PDC Case 155492; Reconsideration Hearing

Matter for Review:

During a Brief Enforcement Hearing held on July 11, 2024, Sandi Lytle was found to have violated RCW 42.17A.205 for failure to timely file a Candidate Registration (C-1) and RCW 42.17A.700 for failure to timely file a Personal Financial Affairs Statement (F-1) with the Public Disclosure Commission (PDC) within two week of becoming a candidate or by no later than May 24, 2024. At the July 11, 2024 Brief Enforcement Hearing, an Order imposing a \$500 penalty was entered, which Sandi Lytle now requests the Commission reconsider.

Background:

- Sandi Lytle (the “Respondent”) was a candidate for County Charter Review Commissioner in Clallam County.
- The Respondent has no prior violations with the PDC.
- Pursuant to RCW 42.17A.205, a candidate for elected office in 2024 was required to file a Personal Financial Affairs Statement (F-1) disclosing their financial activity for the previous 12 months within two weeks of becoming a candidate, or no later than May 24, 2024.
- Pursuant to RCW 42.17A.700, a candidate for elected office in 2024 was required to file a Candidate Registration (C-1) within two weeks of becoming a candidate, or no later than May 24, 2024.
- Between May 7, 2024 and May 22, 2024, PDC staff sent email reminders to all candidates seeking office for calendar year 2024 with outstanding C-1 and/or F-1 reports.

- On June 18, 2024, PDC staff mailed and emailed The Respondent a hearing notice regarding the missing report for election year 2024. This hearing notice was sent to The Respondent's email and address of record.
- At the Brief Enforcement Hearing held on July 11, 2024, The Respondent was found in violation of RCW 42.17A.205 for failure to timely file the C-1 report and RCW 42.17A.700 for failure to timely file the F-1 within two weeks of becoming a candidate, or no later than May 24, 2024, and was assessed a \$500 penalty, consistent with WAC 390-37-143, the Brief Enforcement Hearing penalty schedule adopted by the Commission.
- On August 9, 2024, PDC staff served the Initial Order memorializing the Commission's ruling, by email and mail, to The Respondent's email address and the mailing address-of-record.
- On May 24, 2024, The Respondent contacted the PDC regarding terminating her candidacy. Between May 24, 2024 and June 30, 2024, PDC staff made numerous attempts to provide The Respondent with a termination statement. The Respondent never responded to these attempts.
- As of October 16, 2024, The Respondent has not filed the C-1 or F-1 reports in question.

Request for Review:

- On September 22, 2024, The Respondent contacted PDC staff by email to appeal the penalty assessed in the Initial Order entered August 9, 2024 based on a dispute of the finding of the case.
- On October 10, 2024, PDC staff served The Respondent, by email and mail, with a hearing notice for an October 24, 2024 Review Hearing before the Public Disclosure Commission, along with instructions on how to participate in the hearing remotely.