



**State of Washington**  
**PUBLIC DISCLOSURE COMMISSION**

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908  
(360) 753-1111 • FAX (360) 753-1112  
Toll Free 1-877-601-2828 • E-mail: [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov) • Website: [www.pdcc.wa.gov](http://www.pdcc.wa.gov)

**Memorandum**

To: Public Disclosure Commission

From: Tabitha Townsend, Compliance Coordinator

Date: October 19, 2022

Subject: Faaluaina Pritchard Enforcement Hearing Memorandum: PDC Case 112528

**Allegations:**

PDC staff alleges that Faaluaina Pritchard, the current Regent/Trustee for Clover Park Technical College, violated RCW 42.17A.700 by failing to file a Personal Financial Affairs Statement (F-1 report) for calendar year 2021 that was due no later than April 15, 2022.

**Background:**

- Faaluaina Pritchard (the “Respondent”) has been the Regent/Trustee for Clover Park Technical College since 2012.
- Pursuant to RCW 42.17A.700, an elected or appointed official who held office at any time in 2021 was required to file an F-1 report, disclosing personal financial information for the portion of the year 2021 in office, no later than April 15, 2022.
- In March and April of 2022, PDC staff sent email reminders to all elected and appointed officials regarding their missing F-1 reports for calendar year 2021.
- On May 11, 2022, PDC staff emailed officials warning notices regarding missing F-1 reports. The notice was sent to the email addresses-of-record.
- On October 13, 2022, PDC staff served the Respondent, by email and mail, with a hearing notice for an October 27, 2022 Enforcement Hearing before the full Public Disclosure Commission concerning his failure to file the F-1 report. (*Exhibit 1*)
- As of October 19, 2022, the Respondent has not filed the missing F-1 report covering calendar year 2021 that was due no later than April 15, 2022. (*Exhibit 2*)

**Prior Violations of RCW 42.17A.700:**

The Respondent has one prior violation of RCW 42.17A.700 that occurred within the last five years:

**Prior Violation (PDC Case 94177) (*Exhibit 3*)**

- The Respondent failed to timely file an F-1 report for calendar year 2020, which was due no later than April 15, 2021.
- On July 15, 2021, a Brief Adjudicative Proceeding (Brief Enforcement Hearing) was held, in which the Respondent was found in violation of RCW 42.17A.700 and assessed a \$250 penalty for failing to file an F-1 report that was due no later than September 15, 2021. PDC staff served the Initial Order to the Respondent, by mail and email, on August 17, 2021.
- As of October 19, 2022, the Respondent has not filed the F-1 report for calendar year 2020. (*Exhibit 2*)
- As of October 19, 2022 the penalty has not been paid in the amount of \$250 civil penalty for PDC Case 94177. This penalty was sent to PMT Solutions for collections on December 17, 2021.

**Additional Information:**

- The Respondent filed F-1 reports from 2012 through 2020 for prior calendar years. (*Exhibit 2*)
- Per WAC 390-37-143(5), cases “will automatically be scheduled before the full commission for an enforcement action when the respondent:  
(a) Was found in violation during a previous reporting period;  
(b) The violation remains in effect following any appeals; and  
(c) The person has not filed the disclosure forms that were the subject of the prior violation at the time the current hearing notice is being sent.”

**Staff Recommendations:**

- Staff recommends the Commission find that the Respondent violated RCW 42.17A.700 by failing to timely file an F-1 report for calendar year 2021, and:
- Assess the Respondent a civil penalty for a second occasion of a violation where the report was not filed before the date of the hearing per WAC 390-37-182 to be made payable within 30 days of the date of the Order. The base penalty range for this fact pattern is \$1,000 - \$2,000; and
- Order the Respondent to file the F-1 report covering calendar year 2021 within 30 days of the date of the Order.

**Exhibit List:**

- Exhibit 1 – PDC Case 112528 – Hearing Notices served October 13, 2022 via e-mail and mail
- Exhibit 2 – Respondent F-1 filing history
- Exhibit 3 – PDC Case 94177 – Final Order for prior violation, entered August 17, 2021