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TO: City Council
FROM: Mayor Marianne Klaas
DATE: 8/8/2022
RE: Cost to Place Resolution on Ballot

A Resolution has been passed to place on the November 8, 2022 general election ballot the City of Clyde Hill's measure to change the form of government from its current Mayor- Council to that of Council-Manager form. There is a useful online resource to reference: [MRSC - City and Town Forms of Government](http://www.mrsc.org/Forms/Default.aspx).

A question that comes up frequently is, "What is the cost to bring the Resolution to ballot, regardless of the outcome?" The following are key categories of that cost:

Direct Costs (Estimate: \$25,800)

- King County Election's fees to place the Resolution on the Fall 2022 Ballot (Estimated \$5,000).
- Legal fees (such as developing the resolution, developing the ballot explanatory statement, researching and addressing questions, supporting process questions for the Pro and Con Committees). To date, Clyde Hill has spent approximately \$10,800 of city attorney resources and estimates approximately \$2,000 per month through the end of 2022 or a change of government taking place. This brings the estimated legal cost through December 31st to \$20,800.

Indirect Costs (Estimate: To Be Determined)

- Redirected work on behalf of City Administrator and other city staff to support filing procedures, meetings, or amended budget. We will not expect staff to capture their time by which to calculate costs. We simply acknowledge that there will be added cost of staff's time to support bringing the Resolution to ballot.

Actual direct costs will be updated when a final analysis is completed after a potential change in form of government takes place.