

<b>Respondent Name</b>
Bob McCaslin
<b>Complainant Name</b>
David Green
<b>Complaint Description</b>
<a href="#">David Green</a> (Wed, 22 Jun 2022 at 12:37 PM)  See the complaint and exhibits attached in .pdf format.
<b>What impact does the alleged violation(s) have on the public?</b>
The 2020 committee has failed to account for its surplus funds with periodic filings to the PDC and erroneously filed its "final" C-4 report showing a cash balance of \$11,384.48. The 2022 committee has filed its C4 reports late at least twice (including a report due on June 10, 2022) and its reports are inaccurate and incomplete under Washington law.
<b>List of attached evidence or contact information where evidence may be found</b>
See the complaint exhibits attached in .pdf format.
<b>List of potential witnesses</b>
<b>Certification (Complainant)</b>
I certify (or declare) under penalty of perjury under the laws of the State of Washington that information provided with this complaint is true and correct to the best of my knowledge and belief.

### **Complaint with Respect to Committee to Elect Bob McCaslin (2020 campaign)**

The Committee to Elect Bob McCaslin (“2020 McCaslin campaign”), formed for the campaign of Bob McCaslin, a 2020 candidate for state representative, legislative district 4, filed a “final” C4 report with the Public Disclosure Commission (PDC) on December 8, 2020 showing a surplus balance of \$11,384.48. **See Exhibit A.**

- The bank account holding this surplus is the bank account shown on the committee’s C1 report, Washinton [sic] Trust in Liberty Lake, Washington. **See Exhibit B.**

Guidance from the PDC indicates that a final C4 report should not be filed until the cash on hand amount in a campaign bank account is zero, and instructs campaigns to (1) either file a C1 report registering a surplus funds account and then file a final C4 report for the campaign, or (2) file a C1 report registering a campaign for the next election, report the expenditure to the new campaign, and file the final C4 report. **See Exhibit C.**

Based on the lack of follow-up filings with the Public Disclosure Commission, the 2020 McCaslin campaign did neither and presumably has kept the surplus funds amount shown on the final December 8, 2020 C4 report in the same bank account as the 2020 campaign bank account shown on that committee’s C1 filing.

As of the date of this filing (June 22, 2022), the 2020 McCaslin campaign has not filed any updates with the Public Disclosure Commission regarding the status of its remaining 2020 surplus balance (presumably \$2,384.48., after taking into account its originally reported surplus of \$11,384.48 and subtracting a \$9,000.00 transfer from “surplus” to the 2022 campaign on March 21, 2022 (see Exhibit F, below.))

Contrary to guidance from the Public Disclosure Commission and the requirements of Washington law, the Committee to Elect Bob McCaslin has failed to account via periodic filings with the Public Disclosure Commission for the surplus amount erroneously shown on its final C4 report.

### **Complaint with Respect to Citizens for Bob McCaslin (2022 campaign)**

On March 9, 2022, Citizens for Bob McCaslin (“2022 campaign”) filed with the Public Disclosure Commission a C1 report registering Mr. McCaslin’s candidacy for Spokane County Auditor. **See Exhibit D.** The initial C1 filing was amended on March 21, 2022 to change the financial institution from Washington Trust Bank in Veradale to Spokane Teachers Credit Union in Liberty Lake. **See Exhibit E.**

On March 21, 2022, the 2022 campaign filed its first C1 report, reporting a “transfer from surplus” in the amount of \$9,000.00 (with permission of donors.) **See Exhibit F.**

On April 11, 2022, the 2022 campaign filed its first C4 report on a timely basis.

On April 18, 2022, the 2022 campaign filed a C3 report showing a \$250.00 contribution from Rod Higgins with the occupation shown on the C3 report as “Retired.” **See Exhibit G.**

- Mr. Higgins is an elected official serving on the Spokane Valley City Council and was selected to serve as the Deputy Mayor of Spokane Valley on January 4, 2022. **See Exhibit H.**
- Mr. Higgins receives a monthly salary of \$1,800.00 per the City of Spokane Valley website (effective as of April 19, 2022 – prior to that date the monthly compensation for the position was \$1,415.) **See Exhibit I**, showing an excerpt relating to compensation from the City of Spokane Valley City Council website.
- The City of Spokane Valley should be reporting the compensation for service on its city council on Federal Form W-2 and treating its elected officials as employees for payroll reporting purposes.
- As a result, the 2022 campaign failed to list the occupation and employer of a contributor in excess of \$100.00 on its C3 report, in violation of Washington law.

On May 15, 2022 the 2022 campaign filed (five days late) its second C4 report. **See Exhibit J.** The report was due May 10, 2022.

- In the late C4 report on page 2 of Exhibit J, the campaign reported expenditures for flyers (presumably printed flyers), signs and stakes, and envelopes (presumably the printing of envelopes) and listed various vendors. PDC guidance (**see Exhibit K**) and WAC 390-16-037 (**see Exhibit L**) require that the quantity of printed items be reported on each C4 report. The 2022 campaign failed to report such quantities.

As of the date of this filing (June 22, 2022), the 2022 campaign has not filed its C4 report with the Public Disclosure Commission for the period ending May 31, 2022, which was due on June 10, 2022. The failure to file the C4 report for the period ending May 31, 2022 is in violation of RCW 42.17A.235 and .240.

As of the date of this filing (June 22, 2022), the 2022 campaign has not filed any weekly C3 reports for contributions received on or after June 1, 2022. Assuming that the campaign received contributions from contributors on or after June 1, 2022 (a fact to be determined by the PDC), the failure to file C3 reports by each Monday of the following week is in violation of Washington law.



711 Capitol Way Suite 206  
PO Box 40908 Olympia, WA 98504-0908  
(360) 753-1111  
Toll Free 1-800-601-2828

**SUMMARY, FULL REPORT RECEIPTS  
AND EXPENDITURES**

**C4**

Bob McCaslin

Citizens for Bob McCaslin

PO Box 1462  
Spokane Valley, WA 99037  
COUNTY AUDITOR  
SPOKANE CO

Coverage: 2022-04-01 to 2022-04-30

Final report: No

Report number: 110086440

Election year: 2022

Date submitted: 2022-05-15

**RECEIPTS**

1. Previous total cash and in kind contributions (last C4 line 8).		\$9,000.00
2. Cash received (Schedule A line 1).	\$250.00	
3. In kind contributions received (Line 1 schedule B).	None reported	
4. Total cash and in kind contributions received this period (Lines 2 + 3).		\$250.00
5. Loan principal repayments made (Line 2 schedule L).	None reported	
6. Corrections (Lines 1 or 3 schedule C).	None reported	
7. Net adjustments this period (Lines 5 + 6).		None reported
8. Total cash and in kind contributions during campaign (Lines 1 + 4 + 7).		\$9,250.00
9. Total pledge payments due (Line 2 schedule B).	None reported	

**EXPENDITURES**

10. Previous total cash and in kind expenditures (Last C-4 line 17).		\$1,785.09
11. Total cash expenditures (Line 4 schedule A).	\$3,814.71	
12. In kind expenditures (Line 1 schedule B).	None reported	
13. Total cash and in kind expenditures made this period (Lines 11 + 12).		\$3,814.71
14. Loan principal repayment made (Line 2 schedule L).	None reported	
15. Corrections (Lines 2 + 3 schedule C).	None reported	
16. Net adjustments this period (Lines 14 + 15).		None reported
17. Total cash and in kind expenditures during campaign (Lines 10 + 13 + 16).		\$5,599.80

**CASH SUMMARY**

18. Cash on hand (Lines 8 - 17)		\$3,650.20
Line 18 should equal your bank account balance(s) plus your petty cash balance.		
19. Liabilities: (Sum of loans and debts owed		None reported
20. Balance (Lines 18 - 19)		\$3,650.20

Candidate name

Bob McCaslin

I certify this report is true and complete to the best of my knowledge

Treasurer's name and date

Sharon Hanek - 2022-05-15

## Schedule A: Cash Receipts and Expenditures

### 1. CASH RECEIPTS: (CONTRIBUTIONS) WHICH HAVE BEEN REPORTED ON THE C3.

Deposit date	Amount	Deposit date	Amount	Deposit date	Amount
2022-04-18	\$250.00				

### 2. TOTAL CASH RECEIPTS: \$250.00 (LINE 2 OF C4)

### 3. EXPENDITURES:

Date paid	Vendor or receipt (Name and address)	Purpose of expense and/or description	Amount
N/A	Expenses of \$50 or less	N/A	\$67.89
2022-04-01	WALTS MAILING 9610 E. First Ave Spokane Valley, WA 99206	Postage costs, mail permits, purchase of stamps : Postage costs, mail permits, purchase of stamps	\$130.80
2022-04-04	RIVER MARKETING PO Box 602 Mead, WA 99021	Campaign merchandise/paraphernalia : Flyers	\$775.00
2022-04-05	PRESSCATS 18219 N. Lidgerwood Ct Colbert, WA 99005	Printing campaign signs : Signs and stakes	\$763.12
2022-04-14	BEACON HILL EVENTS 4848 E. Valley Springs Rd Spokane, WA 99217	Fundraising events and related costs : Venue rent	\$500.00
2022-04-15	LOWES 16205 E. Broadway Ave Spokane Valley, WA 99037	Campaign merchandise/paraphernalia : Sign materials	\$50.02
2022-04-15	NORTH 40 OUTFITTERS 8307 E. Trent Ave Millwood, WA 99212	Campaign merchandise/paraphernalia : Sign materials	\$72.42
2022-04-27	PRESSCATS 18219 N. Lidgerwood Ct Colbert, WA 99005	Campaign merchandise/paraphernalia : Envelopes	\$271.16
2022-04-27	CRIMSON CONSULTING PO Box 137 Spokane, WA 99210	Design/graphic art, etc. : Design and printing	\$1,000.00
2022-04-27	WALTS MAILING 9610 E. First Ave Spokane Valley, WA 99206	Postage costs, mail permits, purchase of stamps : Postage costs, mail permits, purchase of stamps	\$184.30

TOTAL CASH EXPENDITURES: \$3,814.71

# Form of Government

The City of Spokane Valley, incorporated March 31, 2003, is a non-charter code city and operates under a Council-Manager plan of government. It is governed under the optional municipal code of [RCW Chapter 35A](#). Under this form of government, legislative authority is concentrated in the elected City Council, which hires a professional administrator to implement its policies. The executive branch is led by the City Manager. Read more in the Spokane Valley [Governance Manual](#).

## Council

There are seven positions on the City Council, and all council positions are at-large positions. Councilmembers are generally elected to four-year terms, with elections held every two years. For continuity, position terms are staggered by two years so that all positions are not open for election at the same time.

- [City Council elections](#)
- [Councilmember profiles and terms of office](#)
- [Spokane County Elections Office](#)

## Council Salaries

As a result of the work of the Spokane Valley Independent Salary Commission, as documented in their final report, which can be viewed [here](#) and is effective April 19, 2022, the monthly salary of the mayor is \$2,250 and the monthly salary of each councilmember is \$1,800.

# Spokane Valley City Council

## Councilmember Profiles



Rod Higgins first joined the City Council February 5, 2013 when he was appointed to complete a vacated term. In November of 2013 he was elected to the Council for a four year term from 2014 through 2017; and as a result of the November 2017 election, he was re-elected for another four-year term. He was selected by his fellow Councilmembers to serve as Mayor for 2016-2017; and again for 2018-2019. His professional career included nearly 40 years in mining and financial services. Higgins holds a B.S. Degree in Finance from the University of Idaho. In addition to involvement in a number of community and professional organizations, he served as a City of Spokane Valley Planning Commissioner from January 2012 until his appointment to the Council in February of 2013. Higgins was re-elected for a four-year term as a result of the November 2021 election. At the January 4, 2022 Council meeting, Higgins was selected by his fellow Councilmembers to serve as Deputy Mayor for 2022-2023.

**Council Position #1 (Deputy Mayor for 2022-2023)**

**Council Term:** 2022-2025

**Phone:** (509) 720-5066

**Email:** [rhiggins@spokanevalley.org](mailto:rhiggins@spokanevalley.org)

**Mailing Address:** 10210 E. Sprague Ave., Spokane Valley, WA 99206





711 Capitol Way Suite 206  
PO Box 40908 Olympia, WA 98504-0908  
(360) 753-1111  
Toll Free 1-800-601-2828

**CASH RECEIPTS MONETARY  
CONTRIBUTIONS**

**C3**

Bob McCaslin

Citizens for Bob McCaslin

PO Box 1462

Spokane Valley, WA 99037

COUNTY AUDITOR

SPOKANE CO

Deposit date: 2022-04-18

Report number: 110085961

Submitted date: 2022-05-10

**1. MONETARY CONTRIBUTIONS DEPOSITED IN ACCOUNT**

Date received	Amount	Total
a. Anonymous	None reported	None reported
b. Candidate's personal funds deposited in the bank (include candidate loans in 1c)	None reported	None reported
c. Loans, notes, security agreements (Schedule L)	None reported	
d. Miscellaneous receipts (interest, refunds, auctions, other)	None reported	
e. Small contributions \$25 or less not itemized	None reported	

**2. TOTAL FUNDS RECEIVED AND DEPOSITED OR CREDITED TO ACCOUNT: \$250.00**

Corresponds to amount on line 1, Schedule A to C4, and itemized below

**3. ITEMIZED CONTRIBUTIONS OVER \$25**

Date received	Contributor (Name and address)	Contributions over \$100 Employer and address	Amount	Aggregate total
2022-04-18	HIGGINS ROD 13707 E. 23RD COURT SPOKANE VALLEY, WA 99216	Occupation: RETIRED	\$250.00	Primary \$250.00

Date of deposit  
2022-04-18

I certify this report is true and complete to the best of my knowledge  
Treasurer's signature and date  
Sharon Hanek - 2022-05-10





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**CASH RECEIPTS MONETARY  
CONTRIBUTIONS**

**C3**

Bob McCaslin

Citizens for Bob McCaslin

PO Box 1462

Spokane Valley, WA 99037

COUNTY AUDITOR

SPOKANE CO

Deposit date: 2022-03-21

Report number: 110081005

Submitted date: 2022-04-11

**1. MONETARY CONTRIBUTIONS DEPOSITED IN ACCOUNT**

Date received	Amount	Total
a. Anonymous	None reported	None reported
b. Candidate's personal funds deposited in the bank (include candidate loans in 1c)	None reported	None reported
c. Loans, notes, security agreements (Schedule L)	None reported	
d. Miscellaneous receipts (interest, refunds, auctions, other)	\$9,000.00	
e. Small contributions \$25 or less not itemized	None reported	

**2. TOTAL FUNDS RECEIVED AND DEPOSITED OR CREDITED TO ACCOUNT: \$9,000.00**

Corresponds to amount on line 1, Schedule A to C4, and itemized below

**3. ITEMIZED CONTRIBUTIONS OVER \$25**

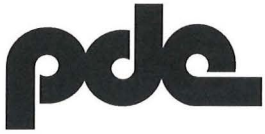
Date received	Contributor (Name and address)	Contributions over \$100 Employer and address	Amount	Aggregate total
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Date of deposit  
2022-03-21

I certify this report is true and complete to the best of my knowledge  
Treasurer's signature and date  
Sharon Hanek - 2022-04-11

Statement of miscellaneous receipts/personal funds

Date received	Payee's name and address	Description	Amount
2022-03-21	Bob McCaslin Surplus PO Box 1462 Spokane Valley, WA 99037	Transfer from surplus with permission of donors	\$9,000.00



## Robert B. McCaslin

Citizens for Bob McCaslin

PO Box 1462

Spokane Valley, WA 99037

electbobmccaslin@gmail.com

509-994-9836

## Registration Filed

Candidate

Full Reporting

Submitted date: 2022-03-21

Certified by sharonhanek@gmail.com

2022

MCCAR 037

## Candidacy

Robert B. McCaslin

Spokane Co

County Auditor

Republican

electbobmccaslin@gmail.com

## Bank Information

Spokane Teacher's Credit Union

1620 North Signal Drive

Liberty Lake, WA 99019

To schedule books review contact electbobmccaslin@gmail.com

## Officers

## Sharon Hanek

Ministerial Treasurer

Po Box 8055

Bonney Lake, WA 98391

sharonhanek@gmail.com

2532083523

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## Attachments

Name	Description
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**Re: PDC - Get help or information - David Green**

1 message

**PDC Support** <cdc@cdc.wa.gov>

Wed, Jun 22, 2022 at 10:50 AM

Reply-To: PDC Support &lt;cdc@cdc.wa.gov&gt;

Good morning,

Thank you for contacting the PDC.  
Please see the below:**Admin Data**

Committee Category: Candidate

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**Robert B. McCaslin**

Citizens for Bob McCaslin

PO Box 1462

Spokane Valley, WA 99037

electbobmccaslin@gmail.com

509-994-9836

---

**Registration Filed**

Candidate

Full Reporting

Submitted date: 03/09/2022

Certified by sharonhanek@gmail.com

2022

MCCAR 037

---

**Candidacy**

Robert B. McCaslin

Spokane Co

County Auditor

Republican

electbobmccaslin@gmail.com

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## Bank Information

Washington Trust Bank

407 N. Sullivan Road

Veradale, WA 99037

To schedule books review contact [electbobbmccaslin@gmail.com](mailto:electbobbmccaslin@gmail.com)

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## Officers

### Sharon Hanek

Ministerial Treasurer

Po Box 8055

Bonney Lake, WA 98391

[sharonhanek@gmail.com](mailto:sharonhanek@gmail.com)

2532083523

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## Registration attachments

Please don't hesitate to contact the PDC with any other questions.

**Best regards,**

**Carla Wallace**

**Customer Service Specialist**

**Washington State Public Disclosure Commission**

[www.pdc.wa.gov](http://www.pdc.wa.gov) | [carla.wallace@pdc.wa.gov](mailto:carla.wallace@pdc.wa.gov)

360.753.1111

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Washington State law established email as the PDC's official means of communication as of June 7th, 2018 (RCW 42.17A.055). Filers have a duty to amend their reports within 10 days of any material changes, such as new email addresses. Please ensure your email address is up to date.

To respond, please reply to this email.

Washington Public Disclosure Commission

<http://www.pdc.wa.gov>

1.360.753.1111

On Wed, 22 Jun at 10:24 AM , David Green

> wrote:

I would like to receive a copy of the original C1 report filed by or on behalf of Bob McCaslin, candidate for Spokane County Auditor, on March 9, 2022. The C1 report showing online was amended on or about March 21, 2022.

# Surplus Funds FAQ

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Between campaigns, may I use surplus funds to pay maintenance fees for things like the campaign bank account, P.O. box, and website?

Can the surplus funds sit in my campaign account or do I have to move them to a new account?

How do I enter surplus funds from my last campaign?

How do I set up and report my surplus funds account?

If I leave my surplus funds in the same bank account to use for the next election, can I still file my final C-4 for this election?

**Do not file the final C4 until the cash on hand amount is zero.**

- **Either** file a C1 registering the surplus funds account and report a campaign expenditure showing the transfer to the surplus funds account and then file the final C4 for the campaign **or**
- **File a** C1 registering a campaign for the next election and you can leave the funds in the same bank account, but



they can only be used for the new campaign and are no longer surplus funds. You can then report the expenditure to the new campaign and file the final C4 report.

What are surplus funds?

## Candidates & Committees

Candidate FAQ

Political Committee FAQ

Registration & Reporting Basics

Electronic Reporting Tools

Contributions

Expenditures & Debts

### After the Election

Wrapping up a candidacy

Candidate Surplus Funds

### Surplus Funds FAQ

Investing Campaign Funds

Political committees: How to close out the year

Continuing political committees: How to begin the new year

Dissolution

Out-of-State Committees

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## ROBERT MCCASLIN

### COMMITTEE TO ELECT BOB MCCASLIN

11105 East 12th Avenue  
Spokane Valley, WA 99206  
bob.mccaslin@leg.wa.gov  
509-994-9836

## Registration Filed

Candidate

Full Reporting

Submitted date: 2019-10-18

Certified by vzfinancial@gmail.com

2020

MCCAR 037

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## Candidacy

Robert Mccaslin

Leg District 04 - House

State Representative

Position State Representative Pos. 2

Republican

asbestossuitbaby@gmail.com

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## Bank Information

### Washinton Trust

1427 N Liberty Lake Rd

Liberty Lake, WA 99019

To schedule books review contact rick@vanzandtfinancial.com

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## Officers

## **Rick Van Zandt**

Treasurer

14841 N Hwy 41

Rathdrum, Idaho 83858

rick@vanzandtfinancial.com

2086876868

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## **Attachments**

Name	Description
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Name	Description
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# SUMMARY, FULL REPORT RECEIPTS AND EXPENDITURES

<b>C4</b> (3/97)	PDC OFFICE USE 110001819
	12-08-2020

Candidate or Committee Name (Do not abbreviate. Include full name) <b>(COMMITTEE TO ELECT BOB MCCASLIN)</b>			
Mailing Address <b>11105 East 12th Avenue</b>		City <b>SPOKANE VALLEY, WA</b>	
Zip + 4 <b>99206</b>	Office Sought (Candidates) <b>STATE REPRESENTATIVE</b>	Election Date <b>2020</b>	<b>*For PACs, Parties &amp; Caucus Committees:</b> During this report period, did the committee make an <u>independent expenditure</u> (i.e., an expense not considered a contribution supporting or opposing a state or local candidate?)
Report Period Covered From (last C-4) <b>10/27/20</b>	To (end of period) <b>11/30/20</b>	Final Report? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

## RECEIPTS

\*See next page      Yes      No

1. Previous total cash and in kind contributions (From line 8, last C-4) (if beginning a new campaign or calendar year, see instruction booklet) .....	\$	\$58,730.24
2. Cash received (From line 2, Schedule A) .....	\$	\$550.00
3. In kind contributions received (From line 1, Schedule B) .....		\$0.00
4. Total cash and in kind contributions received this period (Line 2 plus 3) .....		\$550.00
5. Loan principal repayments made (From line 2, Schedule L) .....		\$0.00
6. Corrections (From line 1 or 3, Schedule C) .....	Show + or (-)	\$0.00
7. Net adjustments this period (Combine line 5 & 6) .....	Show + or (-)	\$0.00
8. Total cash and in kind contributions during campaign (Combine lines 1, 4 & 7) .....		\$59,280.24
9. Total pledge payments due (From line 2, Schedule B) .....	\$0.00	

## EXPENDITURES

10. Previous total cash and in kind expenditures (From line 17, last C-4) (If beginning a new campaign or calendar year, see instruction booklet) .....		\$40,525.46
11. Total cash expenditures (From line 4, Schedule A) .....		\$7,370.30
12. In kind expenditures (goods & services) (From line 1, Schedule B) .....		\$0.00
13. Total cash and in kind expenditures made this period (Line 11 plus line 12) .....		\$7,370.30
14. Loan principal repayments made (From line 2, Schedule L) .....		\$0.00
15. Corrections (From line 2 or 3, Schedule C) .....	Show + or (-)	\$0.00
16. Net adjustments this period (Combine lines 14 & 15) .....	Show + or (-)	\$0.00
17. Total cash and in kind expenditures during campaign (Combine lines 10, 13 and 16) .....		\$47,895.76

CANDIDATES ONLY			
	Won	Lost	Unopposed
Primary election	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General election	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer's Daytime Telephone No.: <b>(208) 687-6868</b>			

CASH SUMMARY	
18. Cash on hand (Line 8 minus line 17) .....	\$11,384.48
[Line 18 should equal your bank account balance(s) plus your petty cash balance.]	
19. Liabilities: (Sum of loans and debts owed) .....	\$0.00
20. Balance (Surplus or deficit) (Line 18 minus line 19) .....	\$11,384.48

**CERTIFICATION:** I certify that the information herein and on accompanying schedules and attachments is true and correct to the best of my knowledge.

Candidate's Signature <b>ROBERT MCCASLIN</b>	Date <b>12/08/20</b>	Treasurer's Signature <b>Rick Van Zandt</b>	Date <b>12/08/20</b>
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**Purpose of campaign expenditures—How to report.**

(1) Any person required to report the "purpose" of an expenditure under RCW 42.17A.240(6), or 42.17A.255 (5)(b), must identify any candidate(s) or ballot proposition(s) that are supported or opposed by the expenditure unless such candidate(s) or ballot proposition(s) have been previously identified in a statement of organization of the person required to be filed under RCW 42.17A.205 (2)(f) and (g);

(2) Whenever an expenditure is made to a candidate or a political committee pursuant to an agreement or understanding of any kind regarding how the recipient will use the expenditure, the report must describe in detail that agreement or understanding and the goods and/or services to be provided.

Example A: If an expenditure is made directly to a vendor for get-out-the-vote (GOTV) phone calls or robocalls, the purpose must include the following details:

Vendor Name	Purpose	Amount
ABC Robocall	GOTV—phone bank 28th and 29th Legislative districts	\$1,000

Example B: If an expenditure is made directly to a vendor for printing, the purpose must include the following details:

Vendor Name	Purpose	Amount
ABC Printing	5,000 brochures	\$3,000

[Statutory Authority: RCW 42.17A.110(1), 2019 c 428, and 2019 c 261. WSR 20-02-062, § 390-16-037, filed 12/24/19, effective 1/24/20. Statutory Authority: RCW 42.17A.110(1) and 2018 c 304. WSR 18-24-074, § 390-16-037, filed 11/30/18, effective 12/31/18. Statutory Authority: RCW 42.17A.110. WSR 12-03-002, § 390-16-037, filed 1/4/12, effective 2/4/12. Statutory Authority: RCW 42.17.370(1). WSR 04-01-134, § 390-16-037, filed 12/18/03, effective 1/18/04; WSR 96-05-001, § 390-16-037, filed 2/7/96, effective 3/9/96; WSR 82-05-001 (Order 82-01), § 390-16-037, filed 2/4/82.]



# Expenditures That Require Additional Disclosure

You must supply additional information for campaign consultants, media buys and printing, creating and distributing campaign materials.

These types of expenditures require added special information:

## Campaign Consultants, Advertising Agencies

Supply a breakdown of each expense incurred by the consultant along with the payment made directly to the consultant. Each sub-vendor must be entered along with a description of the work performed.

## Media Buys

Expenditures for media buys must be broken down by the date the expenditure was made, amount paid, the date the ad is first broadcast or published if known, and each media outlet (newspaper, radio or TV station, billboard company, etc.). ORCA users who purchase flight time through an agent or broker, enter one expenditure with the broker as the vendor and each broadcast outlet is entered as a separate expense with the station name in the description.

## Printing

Supply the name of the vendor, how many pieces were printed and the cost. See [WAC 390-16-037](#) for an example.

Ca
Co
Car
Pol
FAQ
Reg
Rep
Ele
Too
Cor
Exp
T
E
P
E
C
E