



State of Washington

PUBLIC DISCLOSURE COMMISSION

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Memorandum

To: Public Disclosure Commission

From: Jordan Campbell, Compliance Coordinator

Date: August 17, 2022

Subject: Jean Dillenburg Enforcement Hearing Memorandum: PDC Case 109816

Allegations:

PDC staff alleges that Jean Dillenburg (The Respondent), an elected Hospital Commissioner for Grant County Hospital District 4 violated RCW 42.17A.700 by failing to file a Personal Financial Affairs Statement (F-1 report) for calendar year 2021, due not later than April 15, 2022.

Background and Prior Violations:

- Jean Dillenburg was most recently elected Hospital Commissioner for Grant County Hospital District 4, in 2017.
- Between March 10th and April 5th 2022, PDC staff sent email reminders to all elected and appointed officials regarding their missing F-1 reports for calendar year 2021.
- On April 18, 2022 Compliance staff sent out warnings to filers who had not filed F-1 reports for both 2020 and 2021.
- On August 11, 2022 PDC staff mailed and emailed the respondent a Hearing notice regarding the missing report for calendar year 2021. This hearing notice was sent to the respondent's email and address of record.
- As of the date of this memo, the Respondent has not filed an F-1 covering calendar year 2021.

First Violation (PDC Case 94003):

- The Respondent, who was an elected Hospital Commissioner for Grant County Hospital District 4, failed to file an F-1 report for calendar year 2020, which was due no later than April 15, 202
- At a July 15, 2021 Brief Adjudicative Proceeding (Brief Enforcement Hearing), the Respondent was found in violation of RCW 42.17A.700 and assessed a \$250 penalty.
- The Respondent paid the outstanding \$250 civil penalty for case 94003 on April 26, 2022.
- As of the date of this memo, the missing F-1 report for calendar year 2020 has not been filed.

Staff Recommendation:

Staff recommends the Commission find that The respondent violated 42.17A.700 by failing to timely file their F-1 report for calendar year 2021, and:

1. Assess Jean Dillenburg a civil penalty between \$1000-\$2000 for failure to file a F-1 report for calendar year 2021 as laid out in WAC 390-37-182 the penalty schedule for a respondent on their second violation who did not file the report in question before the hearing, which is payable within 30 days of the date of the Order.
2. Require Jean Dillenburg to file the missing F-1 report for calendar year 2021 within 30 days of the date of the Order.