



PUBLIC DISCLOSURE COMMISSION

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PayQwick
23801 Calabasas Rd # 1017
Calabasas CA 91302

Also delivered electronically to dmadrid@payqwick.com

September 12, 2022

Subject: Initial Order Reconsideration Hearing Notice, PDC Case Number 64863

Dear PayQwick,

The Public Disclosure Commission (PDC) received your request for an appeal of the Initial Order issued in the case cited above. However, because your request was not received within 21 days of the March 9, 2020 Order, it is considered a request for reconsideration under WAC 390-37-150.

The Initial Order was issued pursuant to a brief adjudicative proceeding held on February 28, 2020, in which you were found in violation of RCW 42.17A.630 and assessed a penalty of \$250 to be paid within 30 days of the date of the Initial Order.

RCW 42.17A.630 requires Lobbyist Employers to file an annual Lobbying Expenses report (L-3 report) disclosing lobbying activities for the prior year no later than the end of February annually.

Based on your request, an Initial Order Reconsideration Hearing has been scheduled in your case, as provided below. The Hearing will be held before the full Commission, in accordance with RCW 42.17A.110 and .755, and WAC 390-37-144. You will have an opportunity to explain your view of the matter if you choose to attend the Hearing.

HEARING INFORMATION

Date and time:	September 22, 2022 at 11:15 a.m.
Place:	Remotely from Olympia Live Audio and Online Transmission
Presiding Officer:	Fred Jarrett, Chair, Public Disclosure Commission
Authority:	RCW 42.17A and WAC 390

If there are circumstances you wish to have considered at the Initial Order Reconsideration Hearing, you may attend the hearing remotely by telephone.

PARTICIPATING VIA MICROSOFT TEAMS

The Enforcement Hearing will be audio and video recorded. The Commissioners and PDC staff will join the meeting in-person or remotely via Microsoft Teams videoconferencing platform.

Anyone wishing to participate in the hearing remotely must follow the instructions below and join the meeting on a computer or mobile app **promptly at 11:00 a.m. on Thursday, September 22, 2022**. Please remain in the meeting until the Presiding Officer calls your name and case number. After your case has been heard, you may leave or stay in the meeting.

Please note that you must stay muted at all times except while your case is being heard.

Join on your computer or mobile app:

<https://tinyurl.com/yvsz6zwv>

If you are unable to use Teams or experience technical difficulties, please call the PDC's main number 1-360-753-1111 to obtain information regarding alternate participation by telephone.

SUBMITTING WRITTEN MATERIALS

If you cannot participate at the Initial Order Reconsideration Hearing, you may provide a written response describing the facts of your case and any circumstances or mitigating factors you would like the Presiding Officer to consider. Please submit your written response so that it is received by **September 15, 2022**.

If you have questions about the hearing process prior to the hearing date, please contact PDC Staff by email at pdcc@pdc.wa.gov and be sure to reference your case number in the subject line of the email.

Sincerely,

Electronically Signed by Tabitha Townsend

Tabitha Townsend

Compliance Coordinator